



**Central Texas Local Section Administration Form 2017**

9a. If the response to 9 (above question) is Yes, please list what tool you used to conduct elections.	
Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2017?*	8
2. How many members were there in the executive committee during 2017?*	12
3. How did the executive committee communicate with one another during 2017?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - Text, in person
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2017 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2017?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2017?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input checked="" type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2017? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
9. Did your local section conduct its elections electronically during 2017?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
9a. If the response to 9 (above question) is Yes, please list what tool you used to conduct elections.*	
10. How many members voted in your local section officer election in 2017?*	0
Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.	

11. 2017 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:\*

2017 was a year of celebration for our section as we commemorated our Centennial Year. We capped off a year of successful and innovative events with our Centennial Celebration at which we welcomed over 100 members and guests.

Our Centennial Celebration, held in November, included a poster session, a delicious meal, a keynote speaker, a variety of speakers addressing the history of the section, a champagne toast, and an edible Periodic Table of the Elements – the 1917 version! The poster session focused on undergraduate research but also included presentations about the section. Dr. Nancy Gray, our keynote speaker, described the Gordon Research Conferences. Other speakers focused on the history of the section, the first regional meeting, and the life of Dr. Norman Hackerman. The efforts of our dedicated and engaged Executive Board, members, and students ensured an extraordinary evening.

Other activities this year included two novel events: "speed networking" for undergraduates and "Science at the Spa" sponsored by our new Women Chemists Committee. The "speed networking" event, held on a Saturday morning at Texas State University, attracted undergraduates from multiple universities. Students met in small groups with chemists from a variety of career paths. Each group met with a chemist for about a quarter of an hour and then rotated to meet with a different. Students also networked amongst themselves while dining on breakfast tacos. "Science at the Spa" afforded chemistry students and young professionals the opportunity to meet with a panel of speakers in a relaxed atmosphere after enjoying chair massages and refreshments.

As in the past two years, an "open meeting" in September and the Nobel Prize Happy Hour in October had enthusiastic participation from both ACS and community members. In addition to providing time for general discussion and networking, the "open meeting" included a new element, a report on the IUPAC meeting. We also hosted a traditional dinner-and-speaker meeting with Arlene Garrison's presentation on research sponsored by the Oak Ridge Associated Universities.

The section achieved community involvement in many areas. Bringing together artists, teachers, and chemists, an updated Color Chemistry Workshop incorporated instruction and interactive activities in both the science and art of color. Children of all ages and their parents enthusiastically participated in our Chemists Celebrate Earth Day and National Chemistry Week events, both held at the iconic Zilker Park. These events also pulled together volunteers from the high school, undergraduate and graduate levels with our member volunteers.

For the thirty-third year, our participation in the Chemistry Olympiad provided the opportunity to high school students and teachers to experience in a national event. We were pleased to recognize top achievers, including students from schools new to the Olympiad, at our Spring Awards Banquet. At the Awards Banquet, we also recognized our top high school volunteers.

Our Spring Awards Banquet honored our 50 and 60 year members, our ACS Scholars, and Outstanding Seniors from area colleges. Members enjoyed socializing and a presentation by Kathleen Schulz, "Celebrate – Dancing with the Ones that 'Brung' Us."

Our various activities this year reflect an engaged and active board. In addition to the Women Chemist Committee Chair, we added an Awards Chair this year. The board met twice as often as last year. The only officer position open for election this year was Chair-Elect. Despite recruiting and a general call for nominations, we had no nominee for the position and so did not hold an election. However, we continue to actively recruit and will hold elections as soon as possible.

Overall, this has been an exciting year for the section. We have offered a range of events that have engaged our membership and the community. Our Centennial Celebration was a singular event that provided a joyful

	opportunity to reflect on our past while looking forward to the future.
12. 2018 Chair's goals for the Section	
a. Please list your top 3 goals:	Plan for 2021 Regional Meeting: Recruit Program Chair, plan site visit with ACS staff liaison
	Increase member participation in Science at the Spa 2018
	Coordinate a Senior Chemists Committee
b. What are your concerns and challenges?*	<p>Additional Goals:</p> <p>4. Plan a Summer LS event such as an environmental event at a green space (glass bottom boat tour, wildflower gardens, etc.)</p> <p>5. Raise public awareness through press releases of our section activities, such as the Hurricane Fund to assist Aransas Pass ISD STEM programs, Chemists Celebrate Earth Day and Nobel Prize Happy Hour.</p> <p>6. Recruit a Chair-Elect.</p> <p>As we prepare for the 2021 Southwest Regional Meeting to be held in Austin, we are pleased to be building a great base of dedicated members who have enthusiasm and skills to carry out this ambitious undertaking. We'll be meeting with Ms. Kim Savage, our staff liaison for Regional Meetings, in April or May. Already we have about ten volunteers from industry and from academic institutions in Central Texas for the SWRM planning committee. Our next challenge is to engage a faculty member from UT Austin in the technical program planning.</p> <p>Our new WCC Chair, Amanda Riojas, created the Science at the Spa fall event, and we have the complementary Speed Networking spring event, to engage industry participation with the section and with students. These relationships will raise student involvement with the local section, and form the basis for the involvement of local industry in the SWRM 2021.</p> <p>Our section has a large percentage of members who are senior chemists. Many are retired and as such have the opportunity to plan activities during weekdays, as well as having time available to volunteer. We plan to recruit a chair for the local section SCC.</p> <p>Summer is a great opportunity to get together for a social event. In Austin, the most favorable summer month for outdoor activities tends to be June. The executive committee has discussed visiting the Aquarena Springs which is now managed by Texas State University, for a glass bottom boat tour. Another great location is the LBJ Wildflower Center, which is managed by The University of Texas at Austin. The opportunity to have an environmental talk associated with a visit to one of these locations will be explored.</p> <p>Our section will create press releases for several of our activities in 2018. We've already advertised through meetup.com for NCW and Earth Day, as well as for the Nobel Prize Happy Hour and the Color Chemistry Workshop. However we can also send out to the local TV station, KLRU; to the local newspaper, the Austin American Statesman; and to the UT Chemistry Newsletter.</p> <p>Our section lost many active members in the past 5 years-many moved, some passed away, and some left the Society. More members are stepping up each year as committee chairs and to plan activities. By providing relevant programming and having a good core group of leaders, we can recruit officers and provide them with a valuable volunteer experience.</p> <p>We are actively recruiting a Chair-Elect. As soon as one is identified, the section will go through the formal process of election, announcing the new officer to section members, and informing the ACS.</p>
13. 2018 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	Please see discussion above
	Please see discussion above
	Please see discussion above

b. What are your concerns and challenges?*	It will continue to be a challenge to recruit officers and committee chairs. However, when new leaders are nurtured and have a good experience, we're confident that others will step forward.
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**Local Section Administration Form - Organization**

1. Did your local section have any active committees with two or more members during 2017?*	<input checked="" type="radio"/> Yes <input type="radio"/> No																																																																								
a. If the response to 1 (above question ) is YES, please select the committee and enter the chair's name.	<table border="0"> <tr><td><input checked="" type="checkbox"/></td><td>Awards</td><td>Margaret Connor</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Budget/Finance</td><td>Andria Marsh</td></tr> <tr><td><input type="checkbox"/></td><td>Career assistance/Employment</td><td></td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Chemistry Olympiad</td><td>Andria Marsh</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Community Activities</td><td>Dodie Wells</td></tr> <tr><td><input type="checkbox"/></td><td>Continuing Education</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Educational</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>EHS</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Environmental</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Government Affairs</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Industry Relations</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Long Range Planning</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Membership/Membership Retention</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Mentoring</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Minority Affairs</td><td></td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Newsletter/Publications</td><td>Diane Kneeland</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Nominations</td><td>Diane Kneeland</td></tr> <tr><td><input type="checkbox"/></td><td>Professional Relations</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Project SEED</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Public Relations</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Senior Chemists</td><td></td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Women Chemists</td><td>Amanda Riojas</td></tr> <tr><td><input type="checkbox"/></td><td>Younger Chemists</td><td></td></tr> <tr><td><input type="checkbox"/></td><td>Other</td><td></td></tr> </table>	<input checked="" type="checkbox"/>	Awards	Margaret Connor	<input checked="" type="checkbox"/>	Budget/Finance	Andria Marsh	<input type="checkbox"/>	Career assistance/Employment		<input checked="" type="checkbox"/>	Chemistry Olympiad	Andria Marsh	<input checked="" type="checkbox"/>	Community Activities	Dodie Wells	<input type="checkbox"/>	Continuing Education		<input type="checkbox"/>	Educational		<input type="checkbox"/>	EHS		<input type="checkbox"/>	Environmental		<input type="checkbox"/>	Government Affairs		<input type="checkbox"/>	Industry Relations		<input type="checkbox"/>	Long Range Planning		<input type="checkbox"/>	Membership/Membership Retention		<input type="checkbox"/>	Mentoring		<input type="checkbox"/>	Minority Affairs		<input checked="" type="checkbox"/>	Newsletter/Publications	Diane Kneeland	<input checked="" type="checkbox"/>	Nominations	Diane Kneeland	<input type="checkbox"/>	Professional Relations		<input type="checkbox"/>	Project SEED		<input type="checkbox"/>	Public Relations		<input type="checkbox"/>	Senior Chemists		<input checked="" type="checkbox"/>	Women Chemists	Amanda Riojas	<input type="checkbox"/>	Younger Chemists		<input type="checkbox"/>	Other	
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2. How many subsections were active in your local section during 2017?*	0																																																																								
3. How many subsection meetings were held by your local section during 2017?*	0																																																																								
4. How many topical groups were active in your local section during 2017?*	5																																																																								
5. How many topical group meetings were held in your local section during 2017?*	6																																																																								
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2017?*	<input type="radio"/> Yes <input checked="" type="radio"/> No																																																																								
7. How many dues-paying affiliate members were in your local section during 2017?*	0																																																																								
8. What was the approximate number of active volunteers in your local section during 2017?*	25																																																																								
9. Please estimate the number of new volunteers in your local section during 2017?*	5																																																																								
10. Please indicate all the ways that your local section recognized volunteers during 2017.* (Check all that apply.)	<table border="0"> <tr><td><input type="checkbox"/></td><td>Certificates</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Awards</td></tr> <tr><td><input type="checkbox"/></td><td>Letter to volunteer supervisor</td></tr> <tr><td><input type="checkbox"/></td><td>Letter to volunteer</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Recognition at an event</td></tr> <tr><td><input type="checkbox"/></td><td>Recognition on web</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Recognition in newsletter</td></tr> </table>	<input type="checkbox"/>	Certificates	<input checked="" type="checkbox"/>	Awards	<input type="checkbox"/>	Letter to volunteer supervisor	<input type="checkbox"/>	Letter to volunteer	<input checked="" type="checkbox"/>	Recognition at an event	<input type="checkbox"/>	Recognition on web	<input checked="" type="checkbox"/>	Recognition in newsletter																																																										
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	<input type="checkbox"/> Other -
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**Local Section Administration Form - Communications**

1. How many local section meetings were held during 2017?*	6
2. On average, how many members attended a local section meeting during 2017?*	30
3. How did Councilors report to your local section members about national ACS matters during 2017?*(Check all that apply.)	<input checked="" type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2017?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members (including social media channels)?*	Mailchimp email announcements Meetup.com Facebook
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	5
5a2 Number of meeting notices:*	12
6. What social media does your local section use? (If selected, please provide the link.)	<input checked="" type="checkbox"/> Facebook <a href="http://www.facebook.com/CentexACS/">www.facebook.com/CentexACS/</a> <input type="checkbox"/> Twitter <input type="checkbox"/> LinkedIn <input checked="" type="checkbox"/> Other      Meetup.com Central Texas American Chemical Society
7. Did your local section have a website during 2017?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	<a href="http://centraltexasacs.sites.acs.org">http://centraltexasacs.sites.acs.org</a>
8. Did your local section post its Annual Report on your website during 2017?*	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Local Section Administration Form - Nomination**

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2017 activities to support your nomination.	

**Local Section Administration Form - Supporting Materials**

File Name	File Size	Brief Description
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**Local Section Administration Form - Approval**

Comments

We had great programming in our Centennial year.

Approved & Submit for Review      Barry Streusand      02/15/2018

*This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.*

**Local Section Administration Form - Reasons for Return**

**Approver Return Comments**

## Contributor Return Comments

---- END OF REPORT ----